

Chino Valley Unified School District #51

P.O. Box 225, Chino Valley, AZ. 86323

Phone (928) 636-2458 Fax (928) 636-1434

Please complete ALL information and submit for approval to Principal/ Director

To: Human Resources

From: _____

Date: _____

Subject: Transfer Request

- I am requesting to move to open position in the District:
- Principal is requesting a move to an open position:

Current Title: _____

New Title: _____

New School or Department: _____

Date of Transfer: _____

Account Code if different: _____

Supervisor's Release _____ Date _____

Employee's Signature: _____ Date: _____

Principal Approval: _____ Date: _____

Superintendent Approval: _____ Date: _____

OFFICE USE ONLY

Board Approval Date: _____